**In drafting your work plan, please ensure that you are meeting the VIPI program objectives in the proposed activities.**

**If you are supporting another independent producer in delivering their work plan, please indicate this in your submission and description of activities, e.g. Support (insert producer name) in developing business plan.**

**VIPI Objectives**

Through supporting independent producers, this initiative aims to:

1. Improve career and development opportunities for independent producers to increase their numbers and capacities, and the sustainability of independent producing practices;
2. Increase the number of Victorian-based independent artists and companies who are working with independent producers;
3. Improve the sustainable practice of Victorian-based independent artists and companies, locally and globally;
4. Build the diversity of independent producers working in Victoria, both the diversity of representation (e.g. First Peoples, Culturally and Linguistically Diverse people, People of Colour, people living with a disability and people based regionally) and the diversity of practice / curation;
5. Increase the reputation of Victoria and Victorian producers – internationally and nationally; and
6. Increase the amount of work represented by Victorian producers through market development opportunities

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| **Timeline** | **Description of individual / autonomous activities** | **Your suggestions of group topics / skills/ networks to build** |
| **August 2020** | Begin monthly meeting with 3 independent artists (insert names), on how to best collaborate with them as an independent producer.  Weekly check-ins with (insert specific producer name) to discuss work plan, upcoming co-producing opportunities.  Book mental health care plan with GP.  Use of monthly mental health stipend. (ongoing) | Collective agreement on protocols to guide the next 12 months of co-learning and collaborations.  Brainstorming new models of working with artists during a pandemic. |
| **September 2020** | Continue monthly meetings with independent artists.  The focus of this month’s meetings with (insert producer name): Setting yourself up as a sole trader.  Meetings with Victorian-based organisations and festivals, including (insert names), for potential collaborations/projects for 2021. | Mapping Australian performing arts landscape of venues, festivals, councils and organisations and their responses to COVID-19. |
| **October 2020** | Continue monthly meetings with independent artists.  Scope out opportunities for second creative development of (insert project name).  Draft project ideas and research funding opportunities for 2021. | Diversifying our income streams and revenue models as producers. |
| **November 2020** | Assisting and/or shadowing (insert specific independent producer name) with producing (insert project name).  Focus of this month’s individual work: Fundamentals of fundraising and grant applications. | Attend in-person or online networking event with APAM: focus on building / maintaining connections with national / international venues, presenters, festivals. |
| **December 2020** | Debrief and reflect with (insert specific producer name). Realign planning and delivery of 2021 projects and outcomes.  Rest and recovery. | Systems and templates: Contracts and budgets- some lessons from COVID-19. |
| **January 2020** | Creative development of (insert project name)  Begin development of business plan with (insert producer name).  Apply for min. 2 funding opportunities. | Explore possibilities of Victorian-based, interstate, AUS-NZ projects: international touring and collaboration during COVID-19. |
| **February 2020** | Attend the Tokyo Performing Arts Market (TBC)  Apply for min. 2 funding opportunities | Business planning in response to COVID-19. |
| **March 2021** | First draft of business plan due.  Apply for min. 2 funding opportunities. | Exploring collective models of producing: case studies locally, nationally, internationally. |
| **April 2021** | Creative development of (insert project name). | Producing through an intersectional lens (Disability justice, Climate justice, Racial justice, Gender justice, Class justice) |
| **May 2021** | Engage a web developer to build/ update independent producing website. | Intercultural collaboration research project. |
| **June 2021** | Present (insert project name) at (insert name of festival). | Burn out, health and wellbeing for producers. |
| **July 2021** | Event: Launch of (insert name) production company at (insert venue). | Reflect on the past 12 months. Collective agreement on potential future collaborations / check-ins. |